PERSONNEL QUALIFICATIONS

Rebecca A. Smith | Senior Archivist and Librarian

EDUCATION

- Avila University
  - Bachelor of Arts, History and Women's Studies, 2002
- Dominican University
  - Master of Library and Information Science, 2012
- Midway University
  - Master of Business Administration, 2019

REGISTRATIONS

- Certified Archivist, Academy of Certified Archivists

PROFESSIONAL AFFILIATIONS

- Chicago Area Archivists
- Midwest Archives Conference, past development coordinator
- National Transportation Knowledge Network
- Society of American Archivists
- Special Library Association, past chair, Engineering Division - Architecture, Building Construction, and Design

CONTACT

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EXPERIENCE

Becca Smith aids employees in accessing information and reference materials within WJE's Library and archives. As a librarian and archivist, Ms. Smith manages and develops WJE archives, maintains corporate memberships and subscriptions, and conducts research for projects and for all staff. She also handles collection management, processing, and circulation of library resources for all WJE units. Ms. Smith evaluates historical items for accession to the archives and maintains, processes, preserves, and catalogs WJE's archival materials.

Before joining WJE in 2012, Ms. Smith worked in numerous collections, research, reviewer, archival, and administration roles for various universities, academies, and associations. She holds memberships in archives and library associations, where she has served as presenter, editor, and committee chair.